

ASHTON PARISH COUNCIL

You are hereby summonsed to attend the Annual Meeting of Ashton Parish Council, at Ashton Primary School, Roade Hill on **Wednesday 19th May 2020** at **6.30pm** for the purpose of transacting the following business.

The Public and Press are welcome to attend.

Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.

Signed: *Lynn Lavender*

Dated: 12 May 2021

Lynn Lavender, Clerk to the Council, 10 Thrupp Bridge Wootton NN4 6AR clerk@ashtonpc.org.uk

AGENDA

Parish Council Annual Meeting

599. Election of Chairman
600. Election of Vice Chairman
601. Councillors to complete acceptance of office and register of interest forms.
602. Acceptance of Apologies for absence
603. re Adoption of General Power of Competence
604. Review and adoption of
 - a) Standing Orders
 - b) Financial Regulations
 - c) Financial, Management and Health and Safety Risk Assessment
 - d) Internal Controls Procedures
 - e) Northants CALC DPO Service as the council's Data Protection Officer
 - f) Data Map
 - g) Data Protection Policy
 - h) Subject Access Request Procedure
 - i) Data Breach
 - j) Policy and Records Retention Policy
 - k) Privacy Notices
 - l) Security Compliance Checklists from all Councillors
605. Appointment of Cllrs to Parish Posts
Footpaths Warden, NHW, Neighbourhood Plan, The Hut Land Trustees (2), Internal Controls Councillor (and any others as appropriate and necessary)

Parish Council Meeting

606. Public Session reports/updates circulated
607. Acceptance of Apologies for absence
608. Declarations of Interest
609. Approval of Minutes of the Meeting 14th April 2021
610. Covid-19 Update for Parish Cllr McAllister
Govt guidance/orders
611. Housing needs survey Information circulated.
612. Planning and current WNC arrangements for notification.

[WNS/2021/0065/HPA](#) Hilltop Roade Hill Determiation as to whether prior
Ashton Northampton approval is required (under Class AA,
Northamptonshire Part 1 of the above Order) for the
NN7 2JH extension to the dwelling by way of an

4 -
11/04/2021 Consultations
Despatched (1-
10)

ASHTON P A R I S H C O U N C I L

additional storey in respect of the impact on the amenity of any adjoining premises; the design and external appearance; air traffic and defence asset impacts; and the impact on any Secretary of State protected view.

WNS/2021/0119/FUL	20 Hartwell Road Ashton NN7 2JR	Single storey front extension.	16/03/2021	4 - Consultations Despatched (1-10)
WNS/2021/0120/FUL	18 Hartwell Road Ashton NN7 2JR	Single storey front extension.	16/03/2021	4 - Consultations Despatched (1-10)
S/2021/0491/FUL	Vine Cottage 62 Stoke Road Ashton NN7 2JN	Demolition of Paddock Building , erection of new garage and detached dwellinghouse	16/03/2021	4 - Consultations Despatched (1-10)
S/2021/0404/FUL	4 Stoke Road Ashton NN7 2JN	Glazed single storey extension to rear	02/03/2021	10-Approved
S/2021/0018/FUL	Burial Site Cottage Farm Hartwell Road Roade NN7 2NU	Wooden memorial structure and stone wall entrance on site (retrospective)	08/01/2021	10-Approved
S/2020/0536/FUL	Land South Of Roade Hill Ashton NN7 2JH	Proposed residential development of 5 detached dwellings with associated access, parking and landscaping.	03/04/2020	5- Site visit complete (1-10)

Other planning matters During the virus crisis there will not be individual consultation letters sent to neighbours by SNC. Applicants are required to post notices on the site.

613. Financial Report and Bills for Payment

i. Cash at Bank at end April 2021 £31393.03

Note Includes

i. election contingency funds £ 1327.79

ii. AVN fund £ tbc

ii. Receipts and bills for payment

Receipts

Date	From	For	Amount	
16-April	SNC	NHB	15449.36	

Payments for approval

Date	Payee	For	Amount	VAT
19-May	L Lavender	Salary + Expenses	347.00	
19-May	HMRC	PAYE	67.60	
19-May	S McAllister	Zoom	tba	
19-May	St Michaels Church	Floodlighting grant	167.65	
19-May	Aylesbury mains	Street light maintenance	98.34	16.39
19-May	Greenleaf Garden Services	Mowing	290.00	

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DD	Total Gas and Power	electricity	89.51	4.26
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- iii. Request from school for £15 donation per meeting towards heating/cleaning/wear and tear
- iv. Transferring bank account to Unity Trust Bank information circulated.
- v. Grants, income and applications; Wind Farm 20/21 Payment due early May
- 614. Update re Playing Field Lease renewal.
- 615. Update on streetlighting repairs/maintenance
Update on streetlight by bridleway.
- 616. Projects update
 - i. Speed sign installation, location and data update. Cllr Roychoudhury
 - ii. Pathfinder flood alleviation project update future plans Cllr McAllister
Closed session to consider funding opportunities Cllr Day
 - iii. Defibrillator update Cllr McAllister
 - iv. Development of Emergency plan
- 617. Update Ideas for a Playground strategy Cllr Shanahan
- 618. Highways issues
- 619. Maintenance of village hedges and verges.
- 620. Regular updates
 - i. Neighbourhood Plan; response to election process, result and next steps. Cllr Roychoudhury
 - ii. NHW;
 - iii. Footpaths; to receive a report from Cllr Roychoudhury
 - iv. Noticeboard Cllr McAllister
 - v. Cllrs' monthly safety checks; to receive a report on any issues arising
 - vi. AVN Newsletter articles. To be agreed
- 621. Correspondence requiring a response or decision
- 622. Next Full Council meeting: W/C 21st June 2021 venue to be confirmed.