

**Minutes of the Annual Parish Meeting and Annual Meeting of Ashton Parish
Council held on Wednesday 14th May 2014 at 7.00 p.m.
at Ashton Primary School**

Present: Terry Turvey (Chair), Bernard Day, Sandra Lemon, Lee Gardiner, Steve Green, Alan Beber, Carl Johnson

Clerk : John Marshall

Annual Parish Meeting

NCC Cllr Allen Walker, PCSO Cooksammy and 1 member of the public present. Cllr Turvey, Chairman presented his review of the year. Cllr Walker and PCSO Cooksammy respectively presented their reports and the Clerk read a report submitted by SNC Cllr Wilson who had sent apologies as he was unable to attend.

Annual Meeting of the Parish Council

- 46. Election of Chairman :** **Action**
Cllr Beber proposed that Cllr Turvey be elected as Chairman; all in favour. Cllr Turvey signed the Declaration of Acceptance of Office.
- 47. Election of Vice-Chairman:**
Cllr Day proposed that Cllr Lemon be elected as Vice-Chairman; all in favour.
- 48. Appointment of Cllrs to Parish Posts:**
Cllrs agreed unanimously to the following appointments
- | | |
|-----------------------------|--------------------------|
| Footpaths | Cllr Turvey |
| Neighbourhood Watch | Cllr Johnson |
| Litter picking | Cllr Lemon |
| Neighbourhood / Parish Plan | Cllr Beber |
| Hut Land | Cllrs Green and Lemon |
| Internal Controls Cllr | Cllr Lemon |
| Website Maintenance | Cllrs Beber and Gardiner |
- 49. Re-adoption of Standing Orders and Financial Regulations:**
The Clerk had previously circulated updated Standing Orders and Financial Regulations based on new NALC model templates. The Council resolved unanimously that the Council's Standing Orders and Financial Regulations be adopted.
Cllr Turvey announced the conclusion of the business of the Annual Meeting and that the Council would now proceed to deal with the business of the normal monthly meeting, as set out in the remainder of the Agenda.
- 50. Public session:**
Cllrs were requested to introduce themselves. Issues raised by the member of the public were as follows;
- how is the money available to the community, through the Parish Council from the M1 Wind Farm to be spent? Cllr Turvey advised that this matter would be discussed later in the Agenda (item 59)
 - what is the position re the A508 / Stoke Road junction improvement? Cllr Turvey advised that the matter had been put on 'hold' by NCC Highways due to the high cost of the traffic management that would be required.
- 51. Declarations of interest:**
Cllr Lemon, Hut Land and Ashton Playground Association; Cllr Green, Hut Land; Cllr Gardiner, Ashton Playground Association.

52. Apologies for absence:

None.

53. Approval of Minutes of last Meeting (9th April 2014):

The Minutes of the meeting of 9th April were accepted by the Council.

54. Matters arising from the Minutes and Clerk's Report:

The Clerk's Report had been circulated previously; there were no questions.

- the application to SNC for a grant from the New Homes Bonus fund was discussed. The Council resolved to apply for funds to provide a footway on the south side of stoke Road Green, for Hut Land improvements and for village gateway improvements. The Clerk was asked to finalise and submit the application.
- the Clerk advised that he had been in correspondence with the operator of the M1 Wind Farm regarding the timing of this year's pay-out from the Community Fund monies. The application should be made as soon as possible and the Council resolved to request funding for play equipment. The Clerk advised that this needed to be submitted by the Parish Council and the Council resolved to arrange a meeting with Ashton Playground Association to clarify organisational and procedural matters going forward.
- the Council further resolved to publicise to the community the availability of the Community Fund monies and to ask for suggestions for future projects. Cllr Lemon agreed to e-mail residents.
- Cllr Gardiner reported that he had been successful in obtaining a garden rubbish bin

Clerk

Clerk
SL, LG

SL

55. Planning:**i. New Applications**

S/2014/0543/FUL; 79 Hartwell Road, garage. The Council resolved that its response would be 'no objections'.

ii. Update on existing Applications

S/2014/0323/FUL; Vale Farm House has been approved. All other Applications remain pending.

iii. Other planning matters

None.

56. Finance:**i. Financial Report.**

The Clerk reported the financial situation as follows;

Cash at bank at 30 April 2014 (includes AVN funds of £155) £18,041.74

ii. Receipts and Bills for Payment:Receipts

| Payee | Amount | Description |
|-------|----------|---|
| SNC | 6,000.00 | First half year's precept |
| NCC | 500.00 | Cll Empowerment Fund for Hut Land fence |

The Council resolved to approve the following payments;

| | | Cheque | Amount | VAT | For |
|----------|-----------------|--------|--------|-------|----------------------|
| 14.05.14 | W J M Marshall | 647 | 210.65 | | Salary + exes, April |
| 14.05.14 | Post Office Ltd | 648 | 46.60 | | HMRC / PAYE |
| 14.05.14 | JS Landscapes | 649 | 210.00 | | Grass cutting, April |
| 14.05.14 | D Farrand | 650 | 42.00 | | AVN |
| 14.05.14 | ADC Online Ltd | 651 | 150.00 | 30.00 | Web site build |

57. Highways issues:

None.

58. Other issues:

i. The Clerk reported that he had been visited by David Harries, the Council's NCALC Internal Auditor. He read out the conclusion from the Internal Audit Report confirming that no audit issues had been identified and that the Auditor was satisfied with the Council's management of its affairs and had therefore approved and signed off the Council's Annual Return, which can now be submitted to BDO as External Auditor.

Clerk

ii. Proposed de-registration of Hartwell Road Village Green. The Council noted that a public meeting had been arranged by Mr and Mrs Firth to enable Ashton residents to view and comment on the proposed de-registration of the Hartwell Road green. The Council resolved to await the outcome of that consultation and to then consider its formal response to Mr and Mrs Firth at the June Council meeting.

iii. Cllr Turvey reported that footpath KA4 had crops growing across it; he undertook to report the matter to the RoW Officer via Street Doctor. Cllr Lemon had spoken to a horse-owning resident regarding horses being ridden on or close to footpaths; she was hopeful of a satisfactory resolution to the problem.

TT

iv. Cllr Beber reported that the next meeting of the Neighbourhood / Parish Plan group was planned for 24 June, 6pm at Comcept when it was hoped that Adrian Colwell from SNC might be able to attend.

v. Cllr Beber reported that the website was now up and running. The site would be managed by Cllr Gardiner and Beber who would ensure that Minutes and Agendas were posted onto the site, together with the Council's governance documents and policies, as and when these were made available by the Clerk.

**Clerk
LG, AB**

vi. Cllr Day asked the council for a decision on how the funds in the now dormant old Ashton Playground Association account should be utilised. The Council resolved that as the funds related to the registered charity now known as the Hut Land the funds should be transferred to the Hut Land account, once available.

BD, SG

59. Correspondence requiring a response or decision:

The matter of the application to the M1 Wind farm Community Fund had been previously dealt with (see Minute 54).

60. Items for next meeting:

Ashton Fireworks event; ASPA to be invited to attend the June meeting.
Cllr Turvey closed the meeting at 9.25pm.

Date of next meeting:

Wednesday 11th June 2014 at 7.15pm.