

**Minutes of the Meeting of Ashton Parish Council held on  
Wednesday 13<sup>th</sup> July 2016 at 7.15 pm at Ashton Primary School**

**Present:** Cllrs Lemon, Day, Johnson, McAllister, Bullock, Green and Roychoudhury

**Clerk :** John Marshall

1 member of the public, SNC Cllr Budden; NCC Cllr Walker unable to attend

**Action**

**2016/ Public session:**

**66.** No issues raised.

**67. Declarations of interest:**

None.

**68. Approval of Apologies for absence:**

None.

**69. Approval of the Minutes of previous Meetings:**

The Council resolved to accept the Minutes of the Meeting of 1<sup>st</sup> June 2016.

**70. Matters arising from the Minutes and Clerk's Report:**

The Clerk's Report had been circulated previously; the Clerk was asked to press Tim Fell at Gerald Eve, chartered surveyors to Charles Wells on the question posed regarding the terms of the lease and Owen Franks, solicitor to Charles Wells on the delivery of the new lease.

**Clerk**

**71. Planning:**

**i. New Applications.**

None

**ii. Update on existing Applications**

S/2016/0930/FUL, Fyfield Cottage 23 Roade Hill, single storey front extension and S/2016/1216/FUL, 23 Hartwell Road, variations to planning conditions for front, side and rear extensions, change of roof and garden have both been approved...

**iii. Other planning matters**

The Clerk reported that he had been contacted by David Jolley, Chartwell Industries' agent regarding their proposals for development of 4 houses on Roade Hill, that is now at a stage where they wish to take a sounding from the Council. The Clerk further advised that he has told David Jolley that this needs to be at the next meeting of the Council on 10 August, where the public will be able to participate in and contribute to the discussion.

**72. Finance:**

**i. Financial Report:**

The Clerk reported the financial situation as follows;

Cash at bank at 30<sup>th</sup> June 2016 £ 17,367.26

this sum includes 'ring fenced' funds as follows;

i. election contingency funds £ 277.79

ii. residue of Guerrilla Gardeners grant £ 141.66

iii. residue of Transparency Fund grant £ 112.05

**ii. Internal Controls 1/4ly checks:**

Cllr Johnson, as Internal Controls Cllr reported that he had undertaken the Q1 financial checks and having found all to be in order, had completed and signed the ICC Check Sheet.

**iii. Receipts and Bills for Payment:**Receipts

Date	Payee	For	Amount
			Nil

Payments

The Council resolved to approve the following payments;

Date	Cheque	Payee	For	Amount	VAT
13.07.16	786	Barbara Osborne	Payroll services	45.00	
13.07.16	787	Post Office	HMRC/PAYE	63.60	
13.07.16	788	WJM Marshall	Salary + exes, June	276.20	
13.07.16	789	JAS Landscapes	Grass cutting, May	230.00	
13.07.16	790	e-on	Streel lighting electric	211.66	

**73. Highways issues:**

The Council identified work items for the visit of the Community Enhancement Gang on 29 July; the Clerk will advise Helen Howard of the details and that the Gang will be met by Cllrs Johnson and Lemon at 0800 at The Old Crown.

Clerk

**74. Other issues:****i. Neighbourhood Plan**

Cllr Roychoudhury updated the Council on the current position with respect to progress of the NHP Working Group; he anticipates holding a meeting in September where arrangements for preparing the draft NHP will be formulated. The Clerk reminded Cllrs that the executive body for delivery, to SNC of the draft NHP is the Council and that whilst advice should continue to be sought by the Group directly from SNC, submission of the NHP has to be via the Council. Cllr Roychoudhury was asked to ensure that copies of minutes of meetings of the NHP WG were provided to the Council, via the Clerk, who also drew attention to the potential availability of a central government grant (of £9,000) to assist with NHP preparation, details of which were sent to the Group on 20 May.

JR

**ii. Neighbourhood Watch**

Cllr Johnson has circulated the most recent report; there were no questions.

**iii. Footpaths**

Cllr McAllister updated the Council regarding a complaint about KA13 being obstructed. The NCC Rights of Way Officer has visited and found the path to be off the legal line; details of the landowner have been requested and the Clerk was asked to pass the details to the RoW Officer.

Clerk

Cllr McAllister also asked that, having been advised by the RoW Officer that the bridleway KA18 is not the responsibility of Northamptonshire County Council, the Council seek confirmation regarding the ownership and more specifically, the basis for the RoW Officer's assertion that the responsibility for its maintenance and upkeep to provide vehicular access to the various houses along it rests with the landowner and those who has private rights of access.

Clerk

**iv. Transfer of ownership of Stoke Road Green**

The Clerk reported that the transfer was all but complete; our solicitor is awaiting final confirmation from SNH's solicitor.

**v. M1 Wind Farm Community Fund**

This year's allocation is £4413.21. After full and careful consideration of a range of costed options, the Council resolved to submit a bid for;

- A replacement but identical village sign £ 180.00
- Repairs / replanking of the 'WI' bench (estimate) £ 500.00
- 2 x replacement benches for the Millennium Garden £ 800.00
- Gate for entrance to recreation field (estimate) £ 500.00
- Laptop pc £ 400.00

- Legal fees (estimate) £2000.00  
total (all ex VAT) £4480.00

**Clerk**

The Clerk will prepare the bid for submission to the operator of the M1 Wind Farm

**vi. Play equipment inspection rota**

The weekly safety inspection rota was agreed as follows;

August - Sept Cllr Bullock; Sept - Oct Cllr Johnson, Oct- November Cllr Lemon

NB the duty (which may be for 4 or 5 weeks, depending on the calendar) commences the Monday of the week following the Council meeting and ends with the week of the following Council meeting, inclusive.

It was also resolved to purchase net hooks to secure the football goals and pigeon guards to prevent birds from perching on the top bar of the swing set and then contaminating the swing seats by fouling.

**75. Correspondence requiring a response or a decision**

Request from SNC for nominations to the Chairman's Volunteers' Tea Party. 4 nominations were made; the Clerk will confirm these to SNC

**Clerk**

**Items for next meeting, for report only:**

Footway widening at 58/60/62 Stoke Road

Cllr Lemon closed the meeting at 9 pm.