

**Minutes of the Meeting of Ashton Parish Council held on
Wednesday 10th August 2016 at 7.15 pm at Ashton Primary School**

Present: Cllrs Lemon, Day, Johnson, Bullock, Green and Roychoudhury

Clerk : John Marshall

4 members of the public, Mr David Jolley representing Chartwell Industries.
SNC Cllr Budden; NCC Cllr Walker both unable to attend

Action

2016/

76.

Public session:

David Jolley (DJ), Chartwell Industries' (CI) agent regarding the proposed development of their Roade Hill site introduced the current proposal. CI intend to seek planning permission but before doing so, wished to seek the opinion of the Council and the wider community. Members of the public raised several issues with DJ including CI's stewardship of their assets and estate in Ashton including the failure to maintain the surface of the access roadway off Roade Hill and the southern end of KA15 footpath that bounds the western edge of the proposed development site. DJ confirmed that he was unaware of these issues and concerns but was willing and able to take them forward with CI, both now and in the future. He also raised the possibility of CI transferring ownership of the strip of over which KA15 runs to the Council. He provided his contact details to enable residents to contact him directly with queries or matters of concern.

77.

Declarations of interest:

None.

78.

Approval of Apologies for absence:

Cllr McAllister, ill-health.

79.

Approval of the Minutes of previous Meetings:

The Council resolved to accept the Minutes of the Meeting of 13st July 2016.

80.

Matters arising from the Minutes and Clerk's Report:

The Clerk's Report had been circulated previously; there were no questions.

81.

Planning:

i. New Applications.

None

ii. Update on existing Applications

S/2016/1106/FUL, 9 St Michael's Court has been approved...

iii. Other planning matters

The Council considered the proposal including drawings that had been tabled by David Jolley, together with his request for a formal response to what CI proposed. After careful consideration and discussion and having taken account of the comments made earlier by residents the Council resolved unanimously that its response to the pre-planning proposal was as follows;

Ashton Parish Council has no objections to the proposed development of this site and considers that this will enhance the appearance of both the site and the immediate vicinity. The Council agrees that the number and style of the single storey bungalow dwellings is appropriate but would ask Chartwell Industries (CI) to re-consider the placement and location of the 4 dwellings within the site. The Council considers that moving all 4 dwellings northwards, together with an associated realignment of the roadway towards the north – from 2 o'clock to 1 o'clock – would produce greater

separation from the boundaries of existing Roade Hill properties lying to the south of the site, with no significant detriment to the new and existing properties lying to the north. The Council will comment on any planning application subsequently submitted by CI in respect of this site and of course reserves its position in that respect. The Council will also consider at its next meeting in September whether it wishes to make a specific request to CI in respect of the planning gain that will accrue, should any planning application succeed.

82. Finance:

i. Financial Report:

The Clerk reported the financial situation as follows;

Cash at bank at 31st July 2016 £ 16,781.10

this sum includes 'ring fenced' funds as follows;

i. election contingency funds £ 527.79

ii. residue of Transparency Fund grant £ 352.35

ii. Receipts and Bills for Payment:

Receipts

Date	Payee	For	Amount
29.07.16	NALC via NCALC	Transparency Fund	240.30

Payments

The Council resolved to approve the following payments;

Date	Cheque	Payee	For	Amount	VAT
10.08.16	791	SR Lemon	Guerrilla Gardeners	147.60	
10.08.16	792	Post Office	HMRC / PAYE	76.20	
10.08.16	793	WJM Marshall	Salary + exes, July	371.07	
10.08.16	794	JAS Landscapes	Grass cutting, July	230.00	

iii. Online banking and the bank mandate:

The Clerk reported that he was organising online access to the Barclays bank account. This is to allow the account to be viewed online, to verify transactions without the need to wait for the monthly paper statement. There are no plans or intention to carry out payments online although the 3 account signatories present confirmed that they had each received (and destroyed) an authorisation card from Barclays; the Clerk as RFO has yet to receive his card. Barclays had also advised that contrary to what they had previously advised in writing when the mandate was last updated in 2015, Cllr McAllister had yet to be ID verified as a signatory. The Clerk will discuss and seek to resolve this with Cllr McAllister.

Clerk

83. Highways issues:

Cllr Lemon reported that she had yet to conclude the discussion with all of the residents regarding the proposed widening of the footway at Stoke Road corner. Cllr Day advised the Council that the hedge at Crown Corner continued to encroach into the footway. The Clerk will pursue this matter.

SL

Clerk

84. Other issues:

i. Neighbourhood Plan

The Council discussed the current position regarding progress with development of the NHP in the light of correspondence with Jennie Johnson, SNC Planning Policy Officer. It has recently become apparent that the way in which the Council and the NHP group have carried out work to develop the Plan to date is, in several key respects fundamentally at variance with what is required, both legally by the NHP Regulations and procedurally by SNC as the overseeing body. As such, a draft Plan would almost certainly be rejected at the independent scrutiny stage because of the failure to comply with these key fundamental requirements. Based on the advice received to date, the Council resolved firstly to establish a Neighbourhood Plan

Advisory Committee, properly constituted under Standing Order 4 c and d of the Council's Standing Orders 2016 and with clearly laid down Terms of Reference and secondly to draw up a draft route map and timetable to guide the work of the Advisory Committee; both will be drafted by the Clerk for consideration at the September meeting. The intention is that these initial measures will be sufficient in the short term to realign our collective efforts with the procedural and legal requirements governing neighbourhood planning, for the benefit of all concerned in this onerous project.

ii. Neighbourhood Watch

Cllr Johnson has circulated the most recent report; there were no questions.

iii. Footpaths

Cllr McAllister had submitted a written update on footpath matters. The Clerk had drawn attention in his report to the definitive statement in the Rights of Way Officer's response regarding ownership and responsibility for maintenance and upkeep of KA18 and considered that in the circumstances, no further action was warranted or possible by the Council.

iv. NCALC AGM

The Council resolved to appoint Cllr Roychoudhury (as voting delegate) and the Clerk as its delegates to attend this year's NCALC AGM on 8th October at 10am. The Clerk will advise NCALC accordingly.

Clerk

vi. Play equipment inspection rota

The weekly safety inspection rota was agreed as follows;
Oct-Nov Cllr Johnson. It was agreed to draw up an annual duty rota at the next meeting. It was also resolved to purchase ten new litter picking hand tools

Clerk

85. Correspondence requiring a response or a decision

None

Items for next meeting, for report only:

Does Ashton want / need a village hall?

Progress with proposed footway widening at Stoke Road corner

12 month duty rota for play equipment inspection

Funding for AVN production

Cllr Lemon closed the meeting at 9.15 pm.