

**Minutes of the Annual Meeting and monthly Business meeting of Ashton Parish Council
held on Wednesday 14th June 2017 at 7.15 pm at Ashton Primary School**

Present: Cllrs Lemon, Day, McAllister and Johnson,

Clerk : John Marshall

No members of the public; SNC Cllr Budden and NCC Cllr Walker

Action

2017/

55.

Public session:

No issues were raised

56.

Declarations of interest:

Cllr Lemon, Trustee of the Hut Land (item 60 iii) and Trustee of Ashton Relief-in-Need Charity Fields (item 62 iv)

Cllr Day, Trustee of Ashton Relief-in-Need Charity Fields (item 62 iv)

57.

Acceptance of Apologies for absence:

Cllr Roychoudhury (holiday), Cllr Bullock (family event) and Cllr Green (work)

58.

Approval of Minutes of previous Meetings:

The Council resolved to accept the Minutes of the Meeting of 10th May 2017.

59.

Matters arising from the Minutes and Clerk's Report:

The Clerk's Report had been circulated previously; there were no questions.

60.

Planning:

i. New Applications

None

ii. Update on existing Applications

Chartwell Industries have entered an appeal against refusal of S/2016/2260/FUL for 4 dwellings on Roade Hill

iii. Other planning matters

The Council discussed Orchard Cottage, 29 Hartwell Road that is currently being offered for sale, apparently as a stand-alone dwelling, separate from the newly constructed bungalow. The discussion was in the light of the undertaking that had been given both to SNC and residents by the owners at the time of the planning application and de-registration of the village green, that the two dwellings would not be sold separately and that measures would be taken to incorporate that undertaking in the title of the combined dwellings. The Council resolved not to pursue the matter further. The Clerk confirmed that NCC had registered the grass triangle adjacent to the new dwelling as a village green.

61.

Finance:

i. Financial Report:

The Clerk reported the financial situation as follows;

Cash at bank at 31st May 2017

£22,761.38

this sum includes 'ring fenced' funds as follows;

i. election contingency funds

£ 777.79

ii. AVN funds

£ 410.00

iii. NHP Fund grant

£ 4,250.00

ii. Receipts and Bills for Payment:

Receipts

62.

Date	Payee	For	Amount
			Nil

Payments

The Council resolved to approve the following payments;

Date	Cheque	Payee	For	Amount	VAT
14.06.17	846	JAS Landscapes	Grass cutting, May	270.00	
14.06.17	847	David Farrand	AVN	45.00	
14.06.17	848	Kirkwells	NHP consultancy	3000.00	500.00
14.06.17	849	Post Office Ltd	HMRC payment	69.80	
14.06.17	850	WJM Marshall	Salary + exes, May	319.33	
14.06.17	851	WJM Marshall	Gazebo purchase	30.00	
14.06.17	852	ABCS	IT servicing	30.00	
14.06.17	853	WJM Marshall	IT equipment, stamps	122.82	19.01
20.06.17	DD	Total Gas&Power	Street lighting electric	58.56	2.79

iii. Grants, income: and applications:

a) The Clerk reported on revised estimates that had been received for the new street light, replacement notice boards and the legal costs associated with the purchase of Stoke Road Green as well as the new item, the water supply for the Hut Land. Application has already been made to SNC for NHB grant funding for the street light and flowers for the village gateway planters; the bid for the Wind Farm (WF) annual grant has not yet been submitted. After discussion, the Council resolved to proceed with an amended NHB bid for the street light and flowers together with the WF bid for notice boards and the water supply once an accurate estimate from Anglian Water has been obtained, with any surplus in the WF allocation being taken up by either the additional legal costs and / or the remedial works in the Rec. The Clerk will progress all these issues.

Clerk

b) The Clerk reported that the application for this year's Transparency Fund grant had been submitted and accepted by NCALC.

62. Highways issues:

Cllr Day enquired about the annual visit from the Parish Enhancement Gang; the Clerk confirmed that the visit had been requested but notification from Highways as to when it would take place has not yet been received; the Clerk will pursue the matter.

Clerk

63. Other issues:

i. Neighbourhood Plan

Cllr Lemon, in the absence of Cllr Roychoudhury reported that the draft NHP is being finalised prior to consultation with the residents. The Steering Group has challenged with SNC the proposed confines line.

ii. Footpaths

Cllr McAllister had no new issues to report. She and Cllr Johnson are continuing to assess all footpaths, for the NCC Rights of Way survey and install and / or renew signs on the paths.

**SMcA
CJ**

iii. Play equipment inspection rota

No monthly report, Cllr Roychoudhury not being present. Cllr Bullock is next on the rota. Reminder; the duty commences the Monday of the week following the Council meeting and ends with the week of the following Council meeting, inclusive.

June – July, Cllr Bullock

July – August, Cllr Johnson

August – September, Cllr Lemon

September – October, Cllr McAllister

October – November, Cllr Roychoudhury

repeating *ad infinitum*

iv. To receive a report and consider the Council's role and responsibility as Custodian Trustee of the Ashton Relief-in-Need CharityFields:

As 2 Cllrs had declared an interest as Trustees, the meeting became inquorate and thus not able to transact any business associated with this item, which will be transferred to the July Agenda.

Clerk

v. Stoke Road Green; ownership

The Clerk advised that he had received confirmation of ownership from HB Law, together with a copy of the Land Registry title in the Council's name, to Stoke Road Green. A notice to that effect has been placed on the PC website

64. Correspondence requiring a response or a decision

None

65. Items for next meeting, for report only:

Ashton Relief-in-Need Charity Fields

Cllr Lemon closed the meeting at 8.29pm

Date of next meeting:

Wednesday 12 July 2017.