

**Minutes of the meeting of Ashton Parish Council held on
Wednesday 14th February 2018 at 7.15 pm at Ashton Primary School**

Present: Cllrs McAllister, Day, Johnson, Otto, Roychoudhury and Green

Clerk : John Marshall

One member of the public.

Action

2018/

- 12. Public session:**
No issues raised
- 13. Declarations of Interest:**
None
- 14. Acceptance of Apologies for absence:**
Cllr Bullock, holiday.
- 15. Approval of Minutes of previous Meeting:**
The Council resolved to accept the Minutes of the Meeting of 10th January 2018.
- 16. Matters arising from the Minutes, not on the Agenda and Clerk's Report:**
The Clerk's Report, including actions taken on matters from the previous meeting had been circulated previously; there were no questions.
- 17. Planning:**
- i. New Applications**
None.
 - ii. Update on existing Applications**
None..
 - iii. Other planning matters**
None.
- 18. Finance:**
- i. Financial Report:**
The Clerk reported the financial situation as follows;
Cash at bank at 31st January 2018 £19,136.52
this sum includes 'ring fenced' funds as follows;
- | | | | |
|------|----------------------------|---|--------|
| i. | election contingency funds | £ | 777.79 |
| ii. | AVN funds | £ | 186.00 |
| iii. | Transparency Fund grant | £ | 250.94 |
| iv. | NHP grant funds | £ | 267.64 |

ii. Receipts and Bills for Payment:

Receipts

| Date | Payee | For | Amount |
|----------|-------|-------------|----------|
| 18/01/18 | HMRC | VAT reclaim | 2,743.52 |

Payments

The Council resolved to approve the following payments;

| Date | Cheque | Payee | For | Amount | VAT |
|----------|--------|--------------------|--------------------------|--------|-------|
| 26/01/18 | DD | Total Gas & Power | Street light electricity | 93.67 | 4.46 |
| 14/02/18 | 895 | NCALC | Training fee | 42.00 | |
| 14/02/18 | 896 | Solutions4Play Ltd | Safety inspection | 210.00 | 35.00 |

| | | | | | |
|----------|-----|-------------------|--------------------------|--------|------|
| 14/02/18 | 897 | ABCS | Website maintenance | 120.00 | |
| 14/02/18 | 898 | WJM Marshall | Salary + exes, Jan | 342.39 | 6.14 |
| 14/02/18 | 899 | HMRC | PAYE payment | 69.60 | |
| 14/02/18 | 900 | WJM Marshall | T'pacency Fund O/T | 250.94 | |
| 24/02/18 | DD | Total Gas & Power | Street light electricity | 92.87 | 4.42 |

19. Highways issues:

i. Speeding. The Clerk had referred in his report to the visit of Steve Barber, NCC's Casualty Reduction Officer and VAS Schemes Co-ordinator to the March meeting of the Council. This will be widely publicised in the hope that as many members of the public as possible will attend, both to hear and contribute to the debate.

ii. Cllr Day asked whether a litter pick of the village can be arranged in the near future. Cllr Otto agreed to organise an event on Sunday 4th March. He will liaise with Sandra Lemon and obtain the equipment from her. The Clerk reminded Cllr Otto of the need to deliver a short briefing for participants at the start of the event as per the Council's Risk Assessment. This is required to ensure that the volunteer participants and the event are covered by the Council's insurance policy. The Clerk was asked to circulate the Risk Assessment

Clerk

20. Other issues:

i. Neighbourhood Plan

Cllr Roychoudhury provided a progress report on the development of the Plan. The Steering Group is continuing to work on the Informal Consultation draft of the Plan and hopes to soon be able to set the dates for the consultation with residents and other consultees, including SNC. The Council noted the position and agreed to the Steering Group's proposal.

ii. Footpaths

Cllr McAllister reported on the gates at either end of KA8. One kissing gate had been reinstated; the other gate, as restored is now a single component swing gate. The Clerk reminded the Council that the gates are NCC property and it would be a matter for the RoW Officer to decide whether the change of the gate type was an issue that NCC wished to pursue.

Cllr McAllister also reported on complaints she had received about a locked gate on KA12 (not part of the designated line of the footpath) and fly-tipping of plastic on KA14.

iii. Play equipment inspection rota

Cllr McAllister submitted her completed report for January - February. The rota, going forward is;

February – March, Cllr Roychoudhury

March – April, Cllr Bullock

April – May, Cllr Johnson

May – June, Cllr Otto

June – July, Cllr McAllister

repeating *ad infinitum*

The Clerk reported that Solutions4Playgrounds Ltd had completed the annual safety inspection of the Recreation Field. The only issue raised in the report related to the defective closure spring on the personnel gate. The Clerk has asked Jason Smith of JAS Landscapes to attend and repair as necessary and to also carry out the arboricultural inspection of the 2 trees on Stoke Road Green, that remains outstanding.

Clerk

iv. Update on Clerk recruitment

Satisfactory references have been received and a Contract of Employment has been drawn up, for signature by both parties once Lynn Lavender takes up post on 01 April 2018. Transition arrangements are well in hand.

v. Pathfinder II Flood Prevention initiative

The Council received a brief report from Cllr McAllister regarding her training. The

Clerk was asked to make enquiries with NCC whether the promised flood risk appraisal of Ashton, that forms part of the project has yet taken place. **Clerk**

21. Correspondence requiring a response or a decision:

The Council noted receipt of the Reg 14 Consultation draft of the Roade Neighbourhood Development Plan. The Clerk reported that a reply to the letter to Charles Wells regarding the expiry of the recreation field lease was awaited.

22. Items for next meeting, for report only:

None.

Cllr McAllister closed the meeting at 8.15pm

Date of next meeting:

Wednesday 14th March 2018.