

**Minutes of the meeting of Ashton Parish Council held on
Wednesday 11 April 2018 at 7.15 pm at Ashton Primary School**

Present: Cllrs McAllister Chairman, Day, Johnson, Otto, Bullock and Green

Clerk: Lynn Lavender

One member of the public

2018/	Minutes	Action
34.	Public session: Member of the public requested an update on speed reduction options and plans. Item 42 moved to provide update	
42.	Highways issues: i. Speeding. Update of the options presented by Steve Barber NCC, further options discussed including speed limit reductions. Suggested locations were identified by Cllrs and member of the public. The Council is keen to move this initiative forward as soon as possible. The next step, as previously noted, is for Steve to visit Ashton by appointment and tour the village to identify/agree suitable locations; this visit has not yet taken place.	Clerk to chase
35.	Declarations of Interest: None	
36.	Acceptance of Apologies for absence: Cllr Roychoudhury Apologies noted SNC Cllr Budden, NCC Cllr Walker	
37.	Approval of Minutes of previous Meeting: The Council resolved to accept the Minutes of the Meeting of 14 th March 2018.	
38.	Matters arising from the Minutes, not on the Agenda and Clerk's Report: The Clerk's Report, including actions taken on matters from the previous meeting had been circulated previously; there were no questions.	
39.	Planning: i. New Applications None. ii. Update on existing Applications None. iii. Other planning matters None.	
40.	Finance: i. Cash at Bank at 31 st March 2018 £15,652.59 Notes: 1 includes 'ring fenced' funds as follows; i. election contingency funds £777.79 NB £250 (nominal) needs to be added to this ring-fenced reserve as per the 2018/19 budget ii. AVN fund £141.00 iii. NHP grant (residue) £267.64	
	ii. Receipts and bills for payment	
	<u>Receipts</u> None	

Payments

Council resolved to approve the following payments and note the DD due.

Date	Cheque	Payee	For	Amount	VAT
11/04/18	907	ABCS	IT service	75.00	
11/04/18	908	<u>Barbara Osborne B Services</u>	Payroll services	60.00	
11/04/18	909	HMRC	PAYE payment	69.80	
11/04/18	910	WJM Marshall	Salary + exes, March	500.24	
11/04/18	911	NCALC	<u>Annual membership</u>	422.21	
11/04/18	912	<u>Green Leaf Garden Services</u>	<u>Rprs & tree inspection</u>	80.00	
11/04/18	DD	Total Gas and Power	electricity	87.87	4.18

~~NB Green Leaf Garden Services is the new trading name of JAS Landscapes Ltd~~

- iii. Internal Control Cllrs Q4 report (Cllr Johnson) received and noted.
- iv. Grant update noted.

41. Governance:

- i. The internal Audit report was noted and actions agreed
- ii. Annual Governance Report
 - a) Section 1 of the Annual Governance statements were considered and signed
 - b) Section 2 of the Annual Accounting statements were considered and signed

43.

Other issues:

i. Neighbourhood Plan

Cllr Otto provided a progress update. The Steering Group feels very positive having met with an officer from SNC who will offer support and guidance to move the project forward. Character areas will be identified and the village envelope will be re drawn. The Council noted the position.

ii. Footpaths

Cllr McAllister had nothing to report.

iii. Play equipment inspection rota

Cllr Bullock report received and noted

iv. Clerk

Handover complete including village orientation visit, contract of employment and changes to bank mandate.

44. Correspondence requiring a response or a decision:

Request from Roade library group to speak with APC. Invite next meeting.
Request to consider safety measures/improvements to school path. Information for next meeting, to include ownership and consult with school and Church.

Cllr Day

45. Items for next meeting, for report only:

Arrangements for GDPR. Library, Windfarm grant ideas, Litter picking.

46.

Cllr McAllister closed the meeting at 8.33pm

Date of next meeting:

Wednesday 9 May 2018.

Annual Parish Meeting 7.00pm Annual Meeting followed by Full Council 7.15