

**Minutes of the meeting of Ashton Parish Council held on
Wednesday 8 May 2019 at 6.45 pm at Ashton Primary School**

Present: Cllrs McAllister (C), Otto, Roychoudhury, Bullock, Johnson and Day

Clerk: Lynn Lavender 2 Members of the public

Annual Parish Meeting

Chairman's Review covered achievements from the year. Including, Successful New Homes Bonus applications and completion of the Flood Pathfinder report. Thanks, given to Cllrs and Clerk for commitment and support throughout the year.

SNC and NCC reports published on website.

Parish Council Annual Meeting

203. **Cllr McAllister Elected Chairman**

204. **Cllr Johnson Elected Vice Chairman**

205. Apologies for absence Cllr Green **Approved**

206. **Policies reviewed and adopted**

a) Standing Orders

b) Financial Regulations

c) Financial, Management and Health and Safety Risk Assessment

d) Internal Controls Procedures

e) Northants CALC DPO Service as the council's Data Protection Officer

f) Data Map

g) Data Protection Policy

h) Subject Access Request Procedure

i) Data Breach

j) Policy and Records Retention Policy

k) Privacy Notices

l) Security Compliance Checklists from all Councillors

207. **Appointment of Cllrs to Parish Posts**

Footpaths Warden Cllr McAllister, NHW Cllr Johnson, Neighbourhood Plan

Cllrs Roychoudhury, Otto, Day, The Hut Land Trustees (2) Cllr Green, Internal Controls

Cllr Johnson, Charity Fields Trustees Cllrs Day, Johnson, GDPR Cllr Bullock

Trustee and PC roles to be reviewed.

Parish Council Meeting

208. Public Session

Items 218v + 215i moved to end of public session.

Mr Denis of Zeta Lighting, who is an Ashton resident, talked to the PC about the options for upgrading the streetlighting to LED and how to light the school pathway.

He advised that LED would be an economic upgrade with increased light and lower costs.

Funding is available via Salix to PC's. He also advised that solar lighting on the school pathway would be unlikely to be successful.

Council agreed to review the recent lighting decisions before proceeding with the streetlight upgrade and pathway lighting

209. Declarations of Interest **None**
 210. Minutes of the Meeting of 10 April 2019 **Approved**
 211. Matters arising from the Minutes not on agenda **All items covered in agenda**

212. Planning
 i. New Applications **None received**
 ii. Update on existing Applications **None**
 iii. Other planning matters **None**

213. Finance
The Financial position was reported as

i. Cash at Bank at 3 May 2019	£ 35226.02
Notes: 1 includes 'ring fenced' funds as follows;	
i. election contingency funds	£ 1327.79
ii. AVN fund	£ 240.00
iii. NHP grant (residue)	£ 2707.64
ii. Receipts and bills for payment	

Receipts

Date	From	For	Amount
17-April	SNC	Precept	8500
17-April	NCC	Flood work	3000

Payments approved

Date	Cheque	Payee	For	Amount	VAT
8-May	966	HMRC	PAYE payment	61.40	
8-May	967	L Lavender	Salary + X's	340.50	
8-May	968	Green Leaf Garden	maintenance	480.00	
8-May	969	Jules	planters	349.01	
8-May	970	Ncalc	Membership	483.24	
8-May	971	D Farrand	AVN	67.00	
DD		Total Gas and Power	electricity	81.62	3.89

- iv. Grants, income and applications; **None. Church floodlights due next month.**
 214. Governance
 i. Internal Auditor's Report received and published on website. **No issues were identified as requiring consideration,**
 ii. Annual Governance and Accountability Return 2018/19
 a) Section 1, the Annual Governance Statement **Approved**
 b) Section 2, the Accounting Statements **Approved**
Thanks, given to the Clerk for successful completion of year end process.

- 215. Projects update
 - i. Streetlights project and NHB change Cllr Green + Clerk **(see public session)**
 - ii. Speed sign process update. Cllr Green **Deferred**
 - iii. Pathfinder flood alleviation project update Cllr McAllister **Ongoing**
 - iv. Defibrillator Cllr McAllister **Ongoing**
 - v. Dog Poo florescent paint initiative and extra signage Cllr McAllister **Work has started**
- 216. Highways issues
 - Rode Hill 28 May one day closure notice received and circulated**
 - (30) speed limit to be extended on Hartwell Rd**
 - Resurfacing priorities identified to NCC as Stoke Rd and Hartwell Rd**
- 217. County reorganisation **No progress reported**
- 218. Other issues Update
 - i. Neighbourhood Planning; **Cllr Roychoudhury reported that the consultation extension will end on 17 May. All documents relating to the NP can be accessed on the website**
 - ii. NHW; **Cllr Johnson updated that no new issues reported**
 - iii. Footpaths; **Cllr McAllister updated that potholes have been reported + see (216)**
 - iv. Cllrs' monthly safety checks; **Report received Play equipment annual check due. Bird Spikes to be repaired by Cllr Johnson and Goal Nets by Cllr day.**
 - v. School path, lighting update **(see public session)**
 - vi. Newsletter articles. **Not required this month**
- 219. Correspondence requiring a response or decision
- 220. Items for next Meeting; **Playing Field lease.**
Date of next meeting: **Wednesday 12 June 2019**