

**Minutes of the Virtual meeting of Ashton Parish Council held on  
Wednesday 8th April 2020 at 6.30 pm**

**Present:** Cllrs McAllister (C), Roychoudhury, Otto, Green, Johnson and Day (6.50)

**Clerk:** Lynn Lavender

Decisions made are under powers delegated to the clerk

375. Public Session **None**  
reports/updates circulated as received from SNC, NCC
376. Declarations of Interest **None**
377. Apologies for absence Cllr Bullock **Approved**
378. Approval of Minutes of the Meeting of 11<sup>th</sup> March 2020 **Deferred to May meeting**
379. Covid-19 Update for Parish

**Cllr McAllister reported that**

- **No new cases had been reported**
- **Newsletter has been well received and the information is being shared with families**
- **A reported concern was a false alarm, proves system working**
- **Village email list is now with APC, Cllr McAllister to operate. Now stands at 134 contacts.**

**Information circulated to Cllrs from Ncalc in Wednesday briefings.**

**Includes Govt guidance/orders regarding, mowing, streetlights, closing of playgrounds etc**

**Currently PC managed mowing is continuing in Ashton, Aylesbury Main (AM), streetlights, are closed as per Govt requirements and the playground should also be closed as per Govt orders**

**All elections and polls are postponed until May 2021 incl NHP**

380. **Received 8<sup>th</sup> April APC response extension to be sought**

<a href="#">S/2020/0536/FUL</a>	Land South Of Roade Hill Ashton NN7 2JH	Proposed residential development of 5 detached dwellings with associated access, parking and landscaping.	03/04/2020	4 - Consultations Despatched (1-10)
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**These applications are for info only technical conditions only APC not a consultee**

<a href="#">S/2020/0504/COND</a>	Cottage Farm Hartwell Road Ashton NN7 2NU	Condition 4 [Remediation Strategy and Risk Management Plan (groundwater contamination)] Application for approval of details submitted pursuant to Condition 4 of planning permission S/2019/1455/MAF [Change of use of land from agriculture to a green burial site including access and parking].	02/04/2020	4 - Consultations Despatched (1-10)
<a href="#">S/2020/0505/COND</a>	Cottage Farm Hartwell Road Ashton NN7 2NU	Condition 7 [Construction Details of access & track/car park] Application for approval of details submitted pursuant to Condition 7 of planning permission S/2019/1455/MAF [Change of use of land from agriculture to a green burial site including access and parking].	02/04/2020	3 - Case Officer Allocated (1-10)

**These applications are for update only**

<a href="#">S/2020/0300/FUL</a>	Manor Farm House 26 Roade Hill Ashton NN7 2JH	Repair and repointing of existing external masonry walls, repair and redecoration of existing timber framed doors and windows.	20/02/2020	5 – Site visit complete (1-10)
<a href="#">S/2020/0301/LBC</a>	Manor Farm House 26 Roade Hill Ashton NN7 2JH	Repair and repointing of existing external masonry walls, repair and redecoration of existing timber framed doors and windows.	20/02/2020	5 – Site visit complete (1-10)

Storage of screen, projector and stand **Ongoing**

## 381. Finance

**The financial position was reported as**

i. Cash at Bank at 3 <sup>rd</sup> April 2020	£ 20441.15
unpresented cheque	£ 56.94

Note Includes 'ring fenced' funds as follows; these will be updated next month with 20/21 budget additions

i. election contingency funds	£ 1327.79
ii. AVN fund	£ 240.00
iii. NHP grant (residue)	£

ii. Year-end arrangements/timetable for internal & external audit and the signing of the Annual return are pending legislation. Internal audit will be done remotely by the Ncalc audit team.

iii. Receipts and bills for payment

**Receipts None**

Date	From	For	Amount

**Payments Approved**

Date	Cheque	Payee	For	Amount	VAT
08- April	1022	VOID due to error			
08- April	1023	L Lavender	Salary + X's	341.10	
08- April	1024	B Osborne	Payroll	64.50	
08-April	1025	HMRC	PAYE payment	61.40	
08- April	1026	Green leaf Garden	Mowing	460.00	
08-April	1027	Ncalc	Membership + IA	449.33	
DD		Total Gas and Power	electricity	96.63	4.59

iv. Windfarm grant 19/20 **Application agreed payment not received yet**

382. Update re Playing Field Lease renewal. **Ongoing**

383. Update on streetlighting repairs/maintenance Clerk **AM closed due to Covid - 19**  
**No. 30 by 'Highview' at top of Roade Hill**  
**No. 11 by 'Old Crown'; junction of Hartwell Road and St. Michael's Court**  
**No. 22 opposite 16 Hartwell Road**  
**Lights currently not working reported to AM for attention as soon as they are able.**

384. Projects update

- Speed sign installation, location and data update. **Cllrs Green & Roychoudhury reported that the installation point will be moved from streetlight 30 to 31 Roade Hill once AM return to work. Unit to remain in current position. Data collection and lowering of trigger speed to be addressed in the future**
- Pathfinder flood alleviation project update **Cllr McAllister reported work currently on hold. Cllr Roychouhury confirms that the unsafe BT pole will be replaced Sept 2021**
- Defibrillator installation update **Cllr McAllister reported installation currently on hold**

385. Highways issues incl Parking issues. **Highways advise that the speed limit variation is waiting with others to go before court to be passed**
386. Maintenance of village hedges and verges. **NCC to provide information regarding the mowing schedule for Ashton**
387. Regular updates
- i. Neighbourhood Planning; **Cllr Roychoudhury reported that Polls will be postponed until May 2021**
  - ii. NHW; **Cllr Johnson reported theft of tools and bicycles in Ashton**
  - iii. Footpaths; **Cllr Roychoudhury to tidy path edges**
  - iv. Cllrs' monthly safety checks; to receive a report on any issues arising  
**Recreation area and playground closed**  
**Cllr Roychoudhury is sourcing new slats for picket fence**  
**Bench order on hold**
  - v. AVN and printing **(printing costs in budget 20/21)**  
**Newsletter being produced by Cllr McAllister during Covid-19 crisis**
388. Correspondence requiring a response or decision **None**
389. Items for and date of next virtual meeting: **Wednesday 13th May 2020 Time to be agreed**  
**Annual Meeting and Full Council Meeting**