

**Minutes of the Virtual Annual Meeting of Ashton Parish Council held on  
Wednesday 13<sup>th</sup> May 2020 at 6.30 pm**

**Present:** Cllrs McAllister (C), Roychoudhury, Otto, Bullock, Green, Johnson, Day (6.50)

**Clerk:** Lynn Lavender

**Parish Council Annual Meeting**

390. **Cllr McAllister Elected Chairman**
391. **Cllr Johnson Elected Vice Chairman**
392. Acceptance of Apologies for absence **Noted Cllr JB SNC Cllr AW NCC**
393. **Policies reviewed and adopted**
- a) Standing Orders
  - b) Financial Regulations
  - c) Financial, Management and Health and Safety Risk Assessment
  - d) Internal Controls Procedures
  - e) Northants CALC DPO Service as the council's Data Protection Officer
  - f) Data Map
  - g) Data Protection Policy
  - h) Subject Access Request Procedure
  - i) Data Breach
  - j) Policy and Records Retention Policy
  - k) Privacy Notices
  - l) Security Compliance Checklists from all Councillors
394. **Appointment of Cllrs to Parish Posts**  
Footpaths Warden Cllr Roychoudhury, Noticeboards Cllr McAllister, NHW Cllr Johnson, Neighbourhood Plan Cllrs Roychoudhury, Otto, Day, The Hut Land Trustees (2) Cllr Green, Internal Controls Cllr Johnson, Charity Fields Trustees Cllrs Day, Johnson, GDPR Cllr Bullock

**Parish Council Meeting**

395. Public Session **reports/updates circulated**
396. Declarations of Interest **Cllrs Johnson & Bullock planning land south of Roade Hill**
397. Minutes of the Meetings of 11<sup>th</sup> March 2020 & 8<sup>th</sup> April **Approved**
398. Covid-19 Update for Parish  
**Cllr McAllister reported that No Villagers are currently ill with Covid-19 symptoms, Prescriptions are being collected, systems are working well and the community spirit is Excellent. Newsletter is being circulated regularly.**  
Govt guidance/orders **No changes in Ashton at present playground remains closed**
399. Planning and current SNC arrangements for notification.

**Objection submitted** re [S/2020/0536/FUL](#) Land South of Roade Hill Ashton NN7 2JH

<a href="#">S/2020/0682/COND</a>	15 Roade Hill Ashton NN7 2JH	Condition 3 [Archaeological WSI] Application for approval of details submitted pursuant to Condition 3 of planning permission S/2019/2361/FUL [Demolition of existing dwelling, garage and outbuildings, to be replaced with new dwelling with widened access driveway].	27/04/2020	4 - Consultations Despatched (1-10)
<a href="#">S/2020/0683/COND</a>	15 Roade Hill Ashton	Condition 4 [Details of Electric Charging Points] Application for approval of details submitted	27/04/2020	3 - Case Officer

	NN7 2JH	pursuant to Condition 4 of planning permission S/2019/2361/FUL [Demolition of existing dwelling, garage and outbuildings, to be replaced with new dwelling with widened access driveway].		Allocated (1-10)
<a href="#">S/2020/0684/COND</a>	15 Road Hill Ashton NN7 2JH	Condition 5 [Landscaping Scheme] Application for approval of details submitted pursuant to Condition 5 of planning permission S/2019/2361/FUL [Demolition of existing dwelling, garage and outbuildings, to be replaced with new dwelling with widened access driveway].	27/04/2020	3 - Case Officer Allocated (1-10)
<a href="#">S/2020/0685/COND</a>	15 Road Hill Ashton NN7 2JH	Condition 6 [Details of Drainage] Application for approval of details submitted pursuant to Condition 6 of planning permission S/2019/2361/FUL [Demolition of existing dwelling, garage and outbuildings, to be replaced with new dwelling with widened access driveway].	27/04/2020	4 - Consultations Despatched (1-10)
<a href="#">S/2020/0686/COND</a>	15 Road Hill Ashton NN7 2JH	Condition 7 [Details of Boundary Treatments] Application for approval of details submitted pursuant to Condition 7 of planning permission S/2019/2361/FUL [Demolition of existing dwelling, garage and outbuildings, to be replaced with new dwelling with widened access driveway].	27/04/2020	3 - Case Officer Allocated (1-10)
<a href="#">S/2020/0687/COND</a>	15 Road Hill Ashton NN7 2JH	Condition 8 [Stone Sample Panel] Application for approval of details submitted pursuant to Condition 8 of planning permission S/2019/2361/FUL [Demolition of existing dwelling, garage and outbuildings, to be replaced with new dwelling with widened access driveway].	27/04/2020	3 - Case Officer Allocated (1-10)
<a href="#">S/2020/0688/COND</a>	15 Road Hill Ashton NN7 2JH	Condition 9 [Samples of Roofing Materials] Application for approval of details submitted pursuant to Condition 9 of planning permission S/2019/2361/FUL [Demolition of existing dwelling, garage and outbuildings, to be replaced with new dwelling with widened access driveway].	27/04/2020	3 - Case Officer Allocated (1-10)
<a href="#">S/2020/0689/COND</a>	15 Road Hill Ashton NN7 2JH	Condition 10 [Architectural Details] Application for approval of details submitted pursuant to Condition 10 of planning permission S/2019/2361/FUL [Demolition of existing dwelling, garage and outbuildings, to be replaced with new dwelling with widened access driveway].	27/04/2020	3 - Case Officer Allocated (1-10)
<a href="#">S/2020/0690/COND</a>	15 Road Hill Ashton NN7 2JH	Condition 11 [Details of Meter Boxes] Application for approval of details submitted pursuant to Condition 11 of planning permission S/2019/2361/FUL [Demolition of existing dwelling, garage and outbuildings, to be replaced with new dwelling with widened access driveway].	27/04/2020	3 - Case Officer Allocated (1-10)
<a href="#">S/2020/0648/COND</a>	Longacre Kennels Hartwell Road Road NN7 2NU	Condition 9 [Landscaping] Application to approval of details submitted pursuant of condition 9 of S/2019/1185/FUL (Variation of condition 2 (plans) and condition 15 (Code level 6 for sustainable homes) of S/2014/1557/FUL (Variation of condition 2 (Drawings) to planning permission	20/04/2020	10 - Approved

		S/2014/0389/FUL (New Dwelling with associated access & landscaping) to allow extended basement & external access stairs, changes to fenestration & new glass canopy to main entrance) Remove basement to reduce carbon footprint of the building and remove the need to build to the now discontinued code for sustainable homes)		
<a href="#">/2020/0626/COND</a>	Longacre Hartwell Road Road NN7 2NU	Condition 5 [Levels] Application for approval of details submitted pursuant to Condition 5 of planning permission S/2019/1185/FUL-Variation of condition 2 (plans) and condition 15 (Code level 6 for sustainable homes) of S/2014/1557/FUL (Variation of condition 2 (Drawings) to planning permission S/2014/0389/FUL (New Dwelling with associated access & landscaping) to allow extended basement & external access stairs, changes to fenestration & new glass canopy to main entrance) Remove basement to reduce carbon footprint of the building and remove the need to build to the now discontinued code for sustainable homes	09/04/2020	10 - Approved
<a href="#">S/2020/0536/FUL</a>	Land South Of Road Hill Ashton NN7 2JH	Proposed residential development of 5 detached dwellings with associated access, parking and landscaping.	03/04/2020	4 - Consultations Despatched (1- 10)
<a href="#">S/2020/0504/COND</a>	Cottage Farm Hartwell Road Ashton NN7 2NU	Condition 4 [Remediation Strategy and Risk Management Plan (groundwater contamination)] Application for approval of details submitted pursuant to Condition 4 of planning permission S/2019/1455/MAF [Change of use of land from agriculture to a green burial site including access and parking].	02/04/2020	4 - Consultations Despatched (1- 10)
<a href="#">S/2020/0505/COND</a>	Cottage Farm Hartwell Road Ashton NN7 2NU	Condition 7 [Construction Details of access & track/car park] Application for approval of details submitted pursuant to Condition 7 of planning permission S/2019/1455/MAF [Change of use of land from agriculture to a green burial site including access and parking].	02/04/2020	10 - Approved
<a href="#">S/2020/0300/FUL</a>	Manor Farm House 26 Roade Hill Ashton NN7 2JH	Repair and repointing of existing external masonry walls, repair and redecoration of existing timber framed doors and windows.	20/02/2020	10 - Approved
<a href="#">S/2020/0301/LBC.</a>	Manor Farm House 26 Roade Hill Ashton NN7 2JH	Repair and repointing of existing external masonry walls, repair and redecoration of existing timber framed doors and windows.	20/02/2020	10 - Approved

iii. Other planning matters **During the virus crisis there will not be individual consultation letters sent to neighbours by SNC. Applicants are required to post notices on the site.**

## 400. Finance

**Financial Report and Bills for Payment**

i. Cash at Bank at 1 May 2020	<b>£28707.21</b>
unpresented payments	<b>£449.33</b>
	<b>£96.63</b>

Note Includes **'ring fenced' funds as follows; these will be updated next month with 20/21 budget additions**

i. election contingency funds	£ 1327.79
ii. AVN fund	£ 240.00
iii. NHP grant (residue)	£

## ii. Receipts and bills for payment

Receipts

Date	From	For	Amount
28-04-20	SNC	Precept	9250.00

Payments for approval

Date	Cheque	Payee	For	Amount	VAT
13-May	1028	L Lavender	Salary + X's	310.10	
13-May	1029	HMRC	PAYE payment	72.40	
13-May	1030	Green leaf Garden	Mowing	350.00	
13-May	1031	S McAllister	Expenses ink etc	118.56	
DD		Total Gas and Power	electricity	83.08	3.96

iii. Grants, income and applications; Wind Farm 19/20 **Payment pending**

401. Update re Playing Field Lease renewal. **Ongoing**

402. Update on streetlighting repairs/maintenance **11,22,30 due to be repaired this week**

403. Projects update

i. Speed sign installation, location and data update. **Cllr Green advised the unit will remain in current position for the time being. AM will complete work once restrictions permit.**

ii. Pathfinder flood alleviation project update **No progress during Covid-19 crisis**

iii. Defibrillator installation update **No progress during Covid-19 crisis**

404. Highways issues incl Parking issues. **No update**

405. Maintenance of village hedges and verges. **No update on details from NCC however mowing has taken place within the last 2 weeks**

406. Regular updates

i. Neighbourhood Planning; **Cllr Roychoudhury reported that questions have been raised by the examiner details available soon.**

ii. NHW; **Cllr Johnson advised not issues in Ashton**

iii. Footpaths; **Cllr McAllister reported dog poo problem is increasing. Kissing gate still needs repair, Jitty off Cooks CI KA9 needs tree work undertaking.**

iv. Cllrs' monthly safety checks; **Cllr Roychoudhury completed checks except play equipment, as playfield closed**

v. Newsletter articles. **Focus to be Covid-19 response**

407. Correspondence requiring a response or decision

Are planters to be re planted this season & agree budget? **£500 per year budget agreed**

408. Items for and date of next meeting: **Wednesday 10th June 2020**