

**Minutes of the Annual Meeting of Ashton Parish Council held on
Wednesday 19th May 2021 at 6.30 pm**

Present: Cllrs McAllister (C), Day, Roychoudhury, Bullock, Shanahan.

Clerk: Lynn Lavender

Parish Council Annual Meeting

599. **Cllr McAllister Elected Chairman**
 600. **Cllr Roychoudhury Elected Vice Chairman**
 601. **Councillors completed acceptance of office forms and notified of register of interest forms.**
 602. Acceptance of Apologies for absence **None**
 603. **General Power of Competence re adopted**
 604. **Policies reviewed and adopted**
 a) Standing Orders
 b) Financial Regulations
 c) Financial, Management and Health and Safety Risk Assessment
 d) Internal Controls Procedures
 e) Northants CALC DPO Service as the council's Data Protection Officer
 f) Data Map
 g) Data Protection Policy
 h) Subject Access Request Procedure
 i) Data Breach
 j) Policy and Records Retention Policy
 k) Privacy Notices
 l) Security Compliance Checklists from all Councillors
 605. **Appointment of Cllrs to Parish Posts**
 Footpaths Warden Cllr Roychoudhury, NHW Cllr McAllister, Neighbourhood Plan Cllr Roychoudhury, The Hut Land Trustees (2) Cllr Shanahan, Internal Controls Councillor Cllr Bullock, Police Liaison Cllr Bullock, GDPR Cllr Bullock, Defibrillator Cllr McAllister, IT equipment Cllr Roychoudhury.

Parish Council Meeting

606. Public Session reports/updates circulated **None**
 607. Acceptance of Apologies for absence **None**
 608. Declarations of Interest **Planning Cllrs Bullock, McAllister and Shanahan**
 609. Minutes of the Meeting 14th April 2021 **Approved**
 610. Covid-19 Update for Parish Cllr McAllister **National updates apply**
 Govt guidance/orders **Lockdown easing as per national updates**
 611. Housing needs survey Information circulated. **Cllr Roychoudhury to contact Midlands Rural Housing to obtain further information.**
 612. Planning and current WNC arrangements for notification. **No further comments**

[WNS/2021/0065/HPA](https://www.ashtonparishcouncil.gov.uk/Document/Center/112/WNS/2021/0065/HPA)

Hilltop Road Hill
 Ashton Northampton
 Northamptonshire
 NN7 2JH

Determination as to whether prior approval is required (under Class AA, Part 1 of the above Order) for the extension to the dwelling by way of an additional storey in respect of the impact on the amenity of any adjoining premises; the design and external appearance; air

11/04/2021

4 -
 Consultations
 Despatched (1-
 10)

traffic and defence asset impacts; and the impact on any Secretary of State protected view.

WNS/2021/0119/FUL	20 Hartwell Road Ashton NN7 2JR	Single storey front extension.	16/03/2021	4 - Consultations Despatched (1-10)
WNS/2021/0120/FUL	18 Hartwell Road Ashton NN7 2JR	Single storey front extension.	16/03/2021	4 - Consultations Despatched (1-10)
S/2021/0491/FUL	Vine Cottage 62 Stoke Road Ashton NN7 2JN	Demolition of Paddock Building , erection of new garage and detached dwellinghouse	16/03/2021	4 - Consultations Despatched (1-10)
S/2021/0404/FUL	4 Stoke Road Ashton NN7 2JN	Glazed single storey extension to rear	02/03/2021	10-Approved
S/2021/0018/FUL	Burial Site Cottage Farm Hartwell Road Roade NN7 2NU	Wooden memorial structure and stone wall entrance on site (retrospective)	08/01/2021	10-Approved
S/2020/0536/FUL	Land South Of Roade Hill Ashton NN7 2JH	Proposed residential development of 5 detached dwellings with associated access, parking and landscaping.	03/04/2020	5- Site visit complete (1-10)

Other planning matters During the virus crisis there will not be individual consultation letters sent to neighbours by SNC. Applicants are required to post notices on the site.

613. Financial Report and Bills for Payment

i. Cash at Bank at end April 2021 £31393.03

Note Includes

i. election contingency funds £ 1327.79

ii. AVN fund £ 240.00

ii. Receipts and bills for payment

Receipts Noted

Date	From	For	Amount	
16-April	SNC	NHB	15449.36	

Payments Approved

Date	Payee	For	Amount	VAT
19-May	L Lavender	Salary + Expenses	347.00	
19-May	HMRC	PAYE	67.60	
19-May	S McAllister	Zoom	14.39	
19-May	St Michaels Church	Floodlighting grant	167.65	
19-May	Aylesbury mains	Street light maintenance	98.34	16.39
19-May	Greenleaf Garden Services	Mowing	290.00	
DD	Total Gas and Power	electricity	89.51	4.26

- iii. Request from school for £15 donation per meeting towards heating/cleaning **approved**
Cllr Roychoudhury to liaise about dates and equipment use
- iv. Transfer bank account to Unity Trust Bank **Approved. Cllrs McAllister, Day, Roychoudhury, Bullock, Shanahan to be signatories**
- v. Grants, income and applications; Wind Farm 20/21 **Payment due early May**
- 614. Playing Field Lease renewal. **Ongoing, Cllr Shanahan to make contact**
- 615. Streetlighting repairs/maintenance **No faults at present**
Streetlight by bridleway. **Cllr McAllister to send location photograph.**
- 616. Projects update
 - i. Speed sign installation, location and data update. **Cllr Roychoudhury to publish speed data on the website, what's app and social ,media**
 - ii. Pathfinder flood alleviation project update future plans
Closed session to consider funding opportunities **Approved**
Anticipated costs for culvert discussed
Ideas for funding included WNC, Water Board, Highways, PWLB, Cil, Environment agency
Meeting reopened **Approved**
 - iii. Defibrillator **Cllr McAllister reported that the defibrillator is now activated and a training session will be arranged**
 - iv. Development of Emergency plan **Cllrs McAllister, Roychoudhury to begin process by building on covid plan**
- 617. Ideas for a Playground strategy **Cllr Shanahan suggested A survey of school children, liaison with The Old Crown, hop scotch on the concrete base. Plans dependant on renewing lease. Cllrs Day, Shanahan to look at movable goal posts. Clerk to chase annual inspection.**
- 618. Highways issues **Ongoing, contact Highways about planting on verges and speed limit move.**
- 619. Village hedges and verges. **Left very messy following recent cut**
- 620. Regular updates
 - i. Neighbourhood Plan; **Cllr Roychoudhury reported the plan was passed 112 yes votes and 5 No. Complaint to be sent to WNC regarding the lack of postal votes.**
 - ii. NHW; **Hawkers reported in some villages**
 - iii. Footpaths; **Cllr Roychoudhury reported that paths very wet. Report to be published on website.**
 - iv. Noticeboard **Cllr McAllister reported all clean and tidy.**
 - v. Cllrs' monthly safety checks; **No issues, roosting spikes to be ordered. Cllr Shanahan**
 - vi. AVN Newsletter articles. **Deferred**
- 621. Correspondence requiring a response or decision **None**
- 622. **Annual Parish Meeting and Full Council meeting: 23rd June 2021 at school.**
Future dates 21 July, 8 Sept, 13 Oct, 10 Nov, 8 Dec, 12 Jan, 9 Feb, 9 March, 13 April