

HEALTH AND SAFETY RISK ASSESSMENTS FOR ASHTON PARISH COUNCIL

Hazard	People at risk and how	Control measures		Action required	Action		Done
		Required	Current status		Who	When by	
Litter picking	Cllrs and volunteers, following contact with traffic, sharp and / or contaminated litter and other discarded refuse.	1. Provision of protective equipment, to avoid the need for picking by hand 2. Provision of protective clothing 3. Proper disposal arrangements in place 4. Briefing for Cllrs / volunteers	1. Litter pickers provided 2. Gloves and 'high vis' jacket, suitable for roadside working, provided 3. Plastic sacks provided 4. Briefing before litter pick	None	N/A	N/A	
Trees	Public, from falling branches etc	1. Regular inspection	1. To commence once transfer of ownership of Stoke Road Green from GUHP to APC is concluded.	Discussions to take place with grounds maintenance contractor	Clerk / Cllrs	Review January 2018	
Play equipment, Rec field	Public, from faulty or damaged equipment	1. Weekly safety check by Clerk / Cllrs 2. Annual safety inspection by qualified Playground Safety Inspector	1. Yes; results recorded on weekly record / report sheet 2. Equipment installed December 2014 and December 2015 Annual inspection Jan 2016	None	N/A	N/A	
Bus shelter & other street furniture	Public, from faulty or damaged equipment	1. Monthly safety check by Clerk / Cllrs	No major faults present at time of review	None	N/A	N/A	
Street lights	Public, from faulty or damaged equipment	Any faults reported are remedied by specialist contractor		None	N/A	N/A	

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Risk assessment for litter picking by volunteers

Litter pickers will be provided with hi-vis and a litter-pick and be briefed prior to commencement of the event regarding;

- Using the litter-pick rather than hands
- How to deal with glass and sharps (wear gloves if pick cannot grasp item, place in a receptacle eg a bucket or box)
- Working on the verge / moving towards the oncoming traffic
- If in doubt, DO NOT pick it up

Dynamic Risk Assessment for any tasks not detailed above

The essential steps that all persons involved in work planning and delivery need to take are as follows;

1. Consider the task and the work site
2. Identify the hazards
3. Identify and assess the risks arising from those hazards
4. Identify the measures necessary to manage and control the risks
5. Check and confirm that the necessary equipment, protective clothing etc are available
6. If the work can be carried out safely, then proceed with the task
7. If in doubt, do not carry out the work; seek advice and assistance